

**3****Electrical EQUIPMENT**

FULL CIRCLE  
— where i want to be —

Show:	IEEE
Venue:	ExCel, London
Dates:	8 - 11 June 2015

*Return By:	18 May 2015
Our Ref:	<b>419</b>

**\*Early Booking Prices below are only available on orders received by Mon 18th May 2015  
Standard Prices will apply to all orders received after this date**

ITEM/DESCRIPTION	EARLY BOOKING PRICE	STANDARD PRICE	QTY	Total
Individual Spotlight	£56.50	£67.80		
Track with 3 x Spotlights	£143.50	£172.20		
1.5m Fluorescent Fitting	£60.00	£72.00		
13amp Socket Outlet 500w	£101.00	£121.20		
13amp Socket Outlet 1kw	£159.00	£190.80		
13amp Socket Outlet 2kw (not suitable for lighting)	£194.75	£233.70		
13amp Socket Outlet 3kw (not suitable for lighting)	£248.00	£297.60		

Any item not on this list then please contact for a quote  
 In Line with the Current Exhibition Industry Alliance ( Aeo,Aev & Essa ) e-Guide / Rules & Regulations  
 the Following Charges will be Implemented in Relation to Testing the Electrical Installation. These  
 Charges are Compulsory and will Automatically be charged on your Invoice.  
**COMPULSORY TESTING CHARGE £15.00**

<input type="checkbox"/> Please charge my credit card (see details below)	<b>Subtotal</b>
<b>Type of card (please indicate) DEBIT / CREDIT / MAESTRO</b>	<b>2.5% CC Fee (if Applicable)</b>
**If there is no indication of type of card a 2.5% Surcharge will be Automatically Applied**	<b>VAT @ 20%</b>
*2.5% surcharge applies to credit card payments only, Visa Debit and maestro cards will not be surcharged*	<b>Total Cost</b>
*We do not accept American Express*	

Name of Card Holder:			
Card Number:		<input type="checkbox"/> PAYMENT RECEIVED <input type="checkbox"/> ADDED TO SCHEDULE <input type="checkbox"/> DRAWING RECEIVED INITIALS DATE PROCESS	
Expiry Date:	Security Code (last 3 digits on the back of card)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
For Maestro Card please include:	Issue Number:	Valid From Date:	

Address to which this card is registered:

Stand Number:                      Company Name:

Invoice Address (including Postcode):

Tel:                                      Fax:

Contact Name:                                      Date:

Email Address:

**Cheques should be made payable to Full Circle Events & Exhibitions Ltd.**  
 We do not accept cheques 5 Days prior 1st day of build up or for any on site orders  
**Bank Details - Account Number: 64348865 Sort Code: 01-10-01**  
 Swift/BIC: NWBKGB2L IBAN: GB59NWBK01100164348865  
 Full Circle Events & Exhibitions VAT Number is GB 167 9174 66

**Information Re.Non-UK Companies. Please forward your current VAT number  
 If we do not receive your VAT number we will have to charge VAT at the rate of 20%.**

**Full Circle Events & Exhibitions Ltd, Bedlam House, 43 Duncan Street, Salford, Manchester, M5 3SQ  
 Contact: Tel: 0161 393 3949 - Fax: 0161 873 7688 - Email: adam.clowes@fullcircleeventsltd.co.uk**

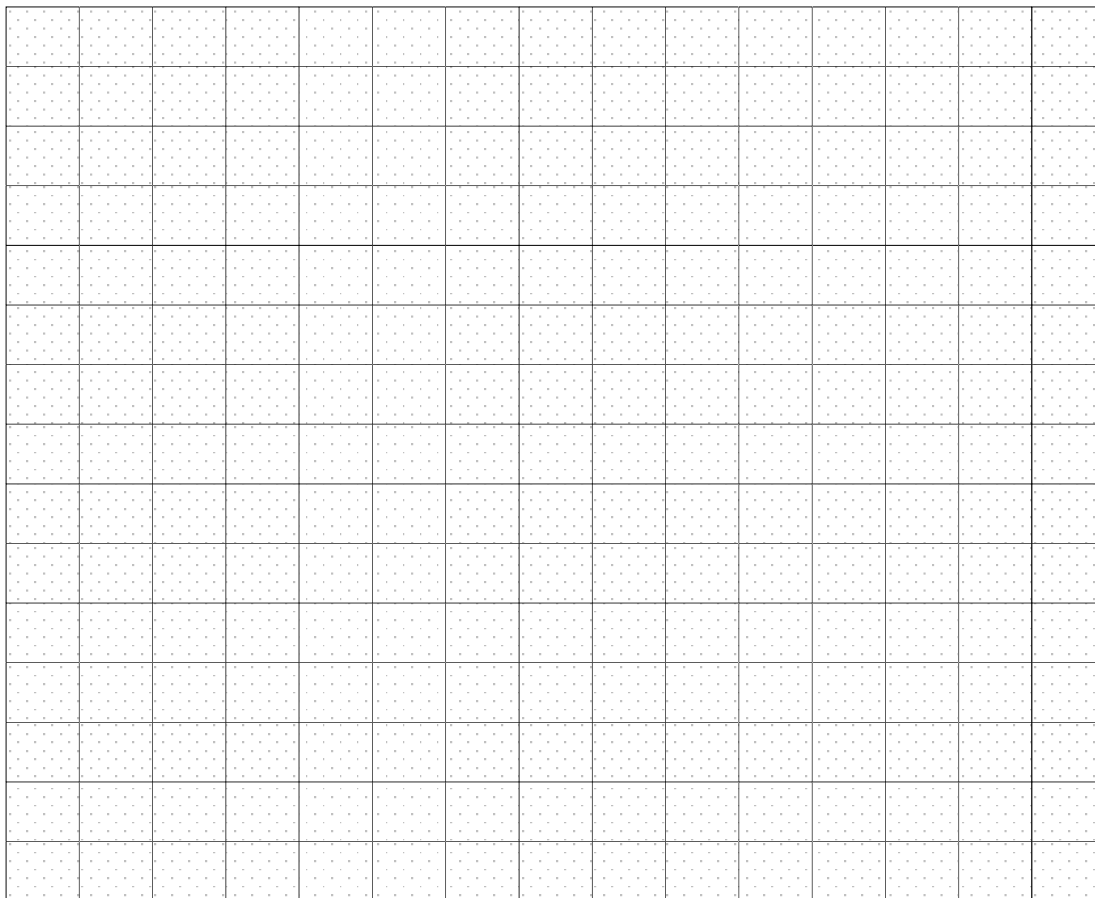
# Electrical Fittings Location PLAN



FULL CIRCLE  
— where i want to be —

Stand No:	
Company:	
Show:	IEEE
Venue:	ExCel, London

Please Indicate: Shell:  Space:  Do you have a platform: Yes/No



FRONT OF STAND

It is important that the sketch gives details of the open front(s) of the stand, and also the orientation of the stand in relation to others.

### **IMPORTANT - Please Read The Following Notes:**

- |          |  |
|----------|--|
| <b>1</b> | All items (subject to availability) are <u>nett on hire</u> and <u>provided in accordance with suppliers' terms and conditions</u> (a copy of which is available on request), and <u>should be insured during the show period</u> against all risks for <u>3 times the rental value</u> .                            |
| <b>2</b> | This diagram will be used to place all orders on your stand. Ensure you complete the diagram clearly and show all heights and dimensions for the placement of all items you have ordered. Where no drawing is received, the items may be positioned at our discretion, and re-fixing could involve additional costs. |
| <b>3</b> | Only one four way trailing outlet allowed per maximum socket load of 500w may be used. Flexible cord (round cable) should not exceed two metres.   |